

Meeting Minutes

Wylie High School FFA Supporter Club Thursday, May 2, 2013

President Lisa Rackley called the meeting to order at 6:50 pm in the Wylie High School Ag Room. The following board members were in attendance: President Lisa Rackley, Vice President Monica Williamson, Treasurer Sherrie Ricci, and Reporter Chad Hawkins and Parliamentarian James Fischer.

April Meeting Minutes were posted on the wylieffa.com website. James Fischer made a motion to accept the Minutes as posted with no correction; Seconded by Chrissy Dobbs. The April Meeting Minutes were approved by members and available on the website.

Sherrie Ricci read and the Treasurer's Report and there was basically no changes from last month. A motion to accept the Treasure's Report was made by Monica Williamson; seconded by Chrissy Dobbs; approved by members by a show of hands and filed for audit and will be available to members on our website-password protected.

A motion was made to select an Audit Committee and it was discussed that an Audit be completed of the Wylie FFA books. The committee should consist of 2-3 people. The motion was made by Chad Hawkins; seconded by James Fischer and approved by members. It was further agreed that an email will be distributed to members by President Rackley for volunteers.

FFA Scholarship Funds to be added will be tabled until the next school year for further discussion. It was discussed that the FFA Scholarship funds have been depleting over the years, but the funds should be matched with Wylie East High School.

Condolences to former FFA Supporter, Gil Thomas who passed away a week ago; In stead of flowers, the family has asked that monies be sent to Wylie High FFA in Gil Thomas's name for future FFA Scholarships. So far there has been \$175.00 donated.

The Pampered Chef Fundraiser is ongoing until May 24, 2013 and funds received will go toward future Wylie High FFA Scholarships.

Officer Nominations

Secretary Andrea Camp withdrew as secretary and current nominations were announced. Vice President Chrissy Dobbs; Treasurer Sherrie Ricci; Parliamentarian James Fischer; and Secretary Kathleen Rains. By a show of hands the selected nominations were elected as follows:

- Vice President Chrissy Dobbs
- Treasurer Sherrie Ricci
- Parliamentarian James Fischer

- Secretary Kathleen Rains.

Committee Updates

Wylie Show and Sale- Sherrie Ricci advised that funds are still being collected from the buyers and not available for distribution yet. Member issue brought to the board to be address with the Wylie Show & Sale Committee and Wylie East FFA Board proceeding the General meeting.

Unfinished Business

The Wylie FFA Supporter Club by-laws were reviewed and are attached to the minutes below for further review. The new changes will be voted on within the next two meetings of the new school year.

Cow Patty Bingo tickets available and we will continue to be sold until all tickets are gone.

New Business

Fundraising ideas for the next school year will be tabled for further discussion.

FFA Student Updates-Ken Nicholson

The FFA Banquet is currently scheduled for Tuesday, May 14th, 2013 around 6:30 pm at Wylie High School. Official dress and/or students should dress up for the occasion. There are eight seniors from Wylie High School. The cost will be \$10.00 parents and/or siblings and a motion was made by James Fischer to pay for the FFA Student dinners with a cap of \$1500.00; the motion was seconded by Monica Williamson and approved by a show of hands by the all members.

Next Meeting will be scheduled for board members around the first of August and will be posted on the wylieffa.com website.

A motion was made by Chad Hawkins to adjourn the meeting; seconded by James Fischer.

Motion by email, May 6, 2013

Members,

The Supporter Club has been asked if we could pay for the Registration fee to State Convention for Cori Camp who made it to State Chorus. If approved, funds are needed by next Wednesday, May 15th, 2013 to Mr. Nick. Chad Hawkins made a motion to pay, seconded by Collette Rogers. Members accepted the motion to pay for State Convention. Email sent to all members included; voting members-Monica Williamson, Collette Rogers, Chad Hawkins, James Fischer, Sherrie Ricci, and Chrissy Dobbs. Email votes available, if needed.

CONSTITUTION OF THE Wylie FFA Supporter Club

This constitution and set of by-laws of the Wylie FFA Supporter Club, dated November 17, 2008 shall supersede and override any and all previous constitution and/or by-laws.

This constitution and set of by-laws of the Wylie FFA Supporter Club, dated April 6, 2013 shall supersede and override any and all previous constitution and/or by-laws.

Article I – Name & Purposes

SECTION A

The name of this organization shall be the Wylie FFA Supporter Club.

SECTION B

The purposes for which the Wylie FFA Supporter Club is formed are as follows:

1. To aid and support the activities of the Wylie FFA.
2. To provide scholarships to a graduating senior in the Wylie FFA.
3. To provide financial assistant for the equipment needs of the Wylie FFA Project Barn, as well as other Wylie FFA projects.
4. To provide financial assistance by approved vote for students in financial distress.

SECTION C

The fiscal year for the Wylie High School Supporter Club fiscal year will start on July 1st and end on June 30th.

Article II – Membership

SECTION A

An Active Member within the meaning of the Constitution shall be one who is the parent or guardian of a member of the Wylie FFA Chapter. All other individuals who wish to promote the welfare and activities of the club are subject to Board approval, and must be current with dues. Three (3) consecutive unexcused absences from regular meetings will result in the member being classified as inactive. To obtain an excused absence, contact the booster club Secretary within 24 hours prior to the meeting or within 2 days after the meeting. In order to establish Active Member status after being classified as inactive, the member must attend three (3) consecutive regular monthly meetings.

SECTION B

New members may join at any time. The dues of members shall be \$15.00 per member and \$20.00 per family. To become a **voting member**, dues must be paid no later than the end of November at the scheduled supporter club meeting.

Second semester **transfer** members' dues shall be payable and due no later than the February supporter club meeting.

SECTION C

A Supporter Club Member in good standing is any non-student member who is current on all dues and money owed to the booster club and is an active participating member. A student is considered to be in good standing with the booster club if he/she are current on all dues and money owed to the booster club and/or FFA Chapter; has participated in work days as required; has a passing grade in all classes, and has had less than three (3) written violations of the ag farm rules. Where being a member in good standing is required for scholarship eligibility, the student must be in good standing for the length of time they are a FFA Member.

Article IV – Officers

The officers of the Wylie FFA Supporter Club shall be: President, Vice President, Secretary, Treasurer, Reporter, and Parliamentarian. Officers shall be elected during the May meeting of the school year and shall serve a two-year term. Officers will be elected on a rotating basis. Odd years an election will be held for the President, Secretary, and Reporter and even years an election will be held for the Vice-President, Treasurer, and Parliamentarian. Any unexpired term of the President shall be filled by the Vice President at the time the vacancy occurs until a new President shall be elected and qualified by the Board. The unexpired terms of all other officers shall be filled at any subsequent meeting of the Board and Members.

SECTION A

The President shall:

1. Convene and preside over all regular and called special meetings, except as herein provided.
2. Be in charge of the general management and supervision of the affairs and operations of Wylie FFA Supporter Club.
3. Be an active member of at least one committee of Wylie FFA supporter Club.
4. Submit annual reports to the Club Members, Agricultural Science Teachers, and the High School Administration, General, and Associate Members on the accomplishments of Wylie FFA Supporter Club.
5. Serve as a co-signatory on all checks disbursed by the organization.
6. Serve as the official signatory for approval contracts and agreements.
7. Perform such other duties as are prescribed by law and incident to such office.

SECTION B

The Vice President shall:

1. Serve in the absence of the President, or whenever the President is unable to serve.
2. Serve as co-signatory on all checks disbursed by the organization.
3. Oversee and/or appoint a Chair Person for all sub-committees and/or fundraisers.

SECTION C

The Secretary shall:

1. Maintain a written record of all proceedings and voting actions of the Board of Directors and maintain a permanent file of such records.
2. Have a general charge of all organization files, records, and papers.
3. Perform other duties as are incident to such an office.
4. Responsible for posting the previous months' Typed Minutes and Current Months' Agenda, a minimum of three (3) days before the current months' meeting for the General Membership to review.
5. Responsible for communications of updates, calendars, schedules, agendas, such as emails, phone calls, and written notices to the General Membership.

SECTION D

The Treasurer shall:

1. Be the custodian of all money, securities, and assets of the organization and make reports to the Board of Directors as may be requested concerning the financial position of Wylie FFA Supporter Club.
2. Present a written report at each scheduled meeting on the financial status of Wylie FFA Supporter Club.
3. Be responsible for keeping records of receipts and disbursements of Wylie FFA Supporter Club.
4. Pay all bills approved by the Board.
5. Deposit all monies or other things of value in the name and to the credit of Wylie FFA Supporter Club in such bank or banks as the Board may approve from time to time.
6. Prepare a year-end financial statement for presentation at the annual meeting of the organization.
7. Be the signing officer on the organization's accounts, provided that in the Board's discretion, another Board member shall be designated as signing officer on the accounts, jointly with the Treasurer.
8. Nominate an auditing committee on the request of the Board, to
9. Conduct an audit of the financial records of Wylie FFA Supporter Club.

SECTION E

The Reporter Shall:

1. Responsible for newspaper coverage, web site information, preparation from time to time, as directed by the Board, of any newsletter to be distributed to members, programs at the Shows and the information they contain; including the selling of ads.

SECTION F

The Parliamentarian Shall:

1. Oversee and/or keep the meetings running in an orderly fashion and focused.
- 2.

SECTION G

The Agricultural Science Teachers Shall:

1. Serve in an Advisory role. Offering their expertise and/or knowledge on the subject at hand during discussions should be called upon when needed.
2. Responsible for proving and keeping the organization current with scheduled student activities. Calendars and/or agendas should be provided to membership no less than 60 days prior to the scheduled events.
3. Make known to the Supporter Club students in financial distress. Students' identity should be unknown at all times.
4. Responsible for providing a Report/Account on past and current Student Activities during the regular scheduled meetings.
5. To aid and assist the Supporter Club Members when needed.
6. To provide the Supporter Club with a Wish List of items needed and/or desired for the project barn, the classroom, scheduled student trips, and miscellaneous items at the first regular scheduled Meeting of each school year.

Article V – Executive Committee/Organizational Committees

SECTION A

The Board may establish standing or special committees to advise or assist the Board.

SECTION B

Any member of the Board may nominate, for Board approval, proposed members of such committees.

SECTION C

In addition to any other committees that may be established by the Board from time to time as necessary, the Board shall appoint the following **two** **three** committees:

1. Fund Raising: this committee will have the responsibility from fund raising activities and sponsorship efforts.
3. Scholarship Committee: this committee will oversee the amount of funds to be distributed each school year and/or the number of scholarships to awarded.
4. Wylie Show & Sale Committee: this committee will oversee the activities and funds received from the Wylie Show & Sale with updated reports to the board either verbally or in writing at each scheduled meeting and/or immediately when issues or complaints arise involving members or students.

Article VI - Meetings

SECTION A

Regular scheduled meetings of the Wylie FFA Supporter Club shall be held to coincide with Wylie FFA Meetings and will begin at 7:00 p.m. in the Agricultural Science classrooms and end before 9:00 p.m.

Regular scheduled meetings of the Wylie FFA Supporter Club shall be held on the first Thursday of the month (unless other activities mandate another date) at a time convenient for club members.

SECTION B

A regular meeting of the Board of Officers shall be held monthly or at other times as may be set by the Board of Officers. Special meetings of the Board may be called by the President, or in his or her absence, by the Vice President, or by a majority vote of the members of the Board of Directors.

SECTION C

Voting on all matters requiring action by the Board of Officers shall be by voice or sign vote unless a motion for a written ballot has been made and approved by a majority of those directors present.

Board members may conduct Board Meetings or take actions electronically, by phone conference, computer conference, or emails as long as all board members are invited to join and all members participating can communicate with one another. Unless a motion for a written ballot has been made and approved by a majority of those directors present.

SECTION D

The President **shall/shall not** vote on all motions.

SECTION E

The Board of Officers shall call an annual meeting of the Members, which will be held within two weeks of the last day of school.

Which will be held within the last six weeks of school.

SECTION F

The President of the Wylie FFA Supporter Club may call for additional meetings of the Members. The President must call for a meeting of the Members if presented a written request for a meeting signed by three members of the Board of Directors.

SECTION G

The President must call for a meeting of the Members if he or she is presented with a written request for such a meeting signed by a minimum of fifteen General Members of the organization or 10% of the General Members, whichever is greater, provided, however, the request states the matter or business that the requesters desire to take up at the meeting.

Article VII – Amendments

SECTION A

The constitution and/or by-laws of the Wylie FFA Supporter Club may be amended by two-thirds vote of the membership at any regular meeting or specially called meeting, provided that the proposed amendment has been submitted in writing and read at one previous meeting for discussion.

Article VIII – Articles

SECTION A

Wylie FFA Supporter Club is organized exclusively for charitable, education, religious or scientific purposes, within the meaning of section (c) (3) of the Internal Revenue Code (or corresponding section of any future Federal tax code.)

SECTION B

No part of the net earning of the corporation shall inure to the benefit of, or be distributable to its members, trustees, directors, officers or other private persons. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

SECTION C

Notwithstanding any other provision of these articles, the organization shall not carry on say other activities not permitted to be carried on (a) by a corporation exempt for Federal income tax under Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future Federal tax code.)

SECTION D

Upon dissolution of this corporation assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, i.e. charitable, educational, religious or scientific, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government for public purposes.

WYLIE FFA SUPPORTER CLUB BY-LAWS

SECTION 1

Robert's Rules of Order shall govern the parliamentary procedure of the Wylie FFA Booster Club and all points not covered by the Constitution and By-Laws.

SECTION 2

Items of business transacted at a regular or specially called meeting must be approved by 51% of the members present.

SECTION 3

In the event the Wylie FFA Supporter Club dissolves, the assets of the Wylie FFA Supporter Club shall be transferred to the Wylie FFA.

SECTION 4

Committee chairman will submit written or verbal reports to the Secretary each month to be made a part of the minutes of that meeting.

SECTION 5

An individual may only chair one (1) animal committee.

Omit this completely. It could be that a person is needed to chair more.

SECTION 6

High School Students participating in any event sponsored by the Wylie FFA Supporter Club, "must be enrolled in the Wylie Independent School District.

SECTION 7

The Scholarship Committee shall consist of five (5) to seven (7) Executive Committee Members including two (2) Agricultural Science Teachers who shall make recommendations on scholarship recipients. The committee shall not consist of any person or persons having a relative eligible for an FFA Scholarship in that year.

Omit this completely (Selections are made by WISD and/or Non-bias Agriculture Representatives)

SECTION 8

Board members may conduct Board Meetings or take actions electronically, by phone conference, computer conference, or emails as long as all board members are invited to join and all members participating can communicate with one another.

Omit Fixed this in meeting section C

ADD

SECTION 9

FFA Supporter Club website, wylieffa.com will be updated on a monthly basis by the President, Vice President or website Administrator with appointed access. At no time should copyright material be used on the website without permission and if permission is granted, should be in writing. And at no time should anything be posted to the website without expressed permission of the Executive Board. All website postings or materials are subject for public viewing and material should be related; not expressed individual views or offensive in nature. In addition, Bylaws, Meeting Minutes and Treasure Reports will be uploaded to the website for viewing prior to each monthly meeting-password protected. Each paid member will be given the website password for easy viewing of the material and the password should be changed on a yearly basis.

SECTION 10

Any copyright material (i.e.: National FFA Logo or State FFA Logo) should not be used without written permission each time the material is to be used.

**AMENDED 5-2-2013
CONSTITUTION OF THE
Wylie FFA Supporter Club**

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8. To provide financial assistance by approved vote for students in financial distress.

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The President shall:

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3. Be an active member of at least one committee of Wylie FFA supporter Club.
4. Submit annual reports to the Club Members, Agricultural Science Teachers, and the High School Administration, General, and Associate Members on the accomplishments of Wylie FFA Supporter Club.
5. Serve as a co-signatory on all checks disbursed by the organization.
6. Serve as the official signatory for approval contracts and agreements.
7. Perform such other duties as are prescribed by law and incident to such office.

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1. Serve in the absence of the President, or whenever the President is unable to serve.
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3. Oversee and/or appoint a Chair Person for all sub-committees and/or fundraisers.

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11. Conduct an audit of the financial records of Wylie FFA Supporter Club.

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SECTION C

Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt for Federal income tax under Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future Federal tax code.)

SECTION D

Upon dissolution of this corporation assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, i.e. charitable, educational, religious or scientific, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government for public purposes.

WYLIE FFA SUPPORTER CLUB BY-LAWS

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SECTION 5

High School Students participating in any event sponsored by the Wylie FFA Supporter Club, “must be enrolled in the Wylie Independent School District.

SECTION 6

FFA Supporter Club website, wylieffa.com will be updated on a monthly basis by the President, Vice President or website Administrator with appointed access. At no time should copyright material be used on the website without permission and if permission is granted, should be in writing. And at no time should anything be posted to the website without expressed permission of the Executive Board. All website postings or materials are subject for public viewing and material should be related; not expressed individual views or offensive in nature. In addition, Bylaws, Meeting Minutes and Treasure Reports will be uploaded to the website for viewing prior to each monthly meeting-password protected. Each paid member will be given the website password for easy viewing of the material and the password should be changed on a yearly basis.

SECTION 7

Any copyright material (i.e.: National FFA Logo or State FFA Logo) should not be used without written permission each time the material is to be used.